

Broad Oak Brede Recreation Ground Committee

Minutes of the meeting held at 7.30pm on 28th October Ashville, Udimore Road

Bruni Llovet
Rachel Bryant
Catherine Southgate
Louisa Cooper
Sam Loweth
Julie Ralph

Apologies: Dena Francis, Mandy Botting

Minutes

Minutes from the last meeting were agreed.

Business Plan

Louisa explained that this was put together to help funding applications and letter writing. This will need updating to reflect the removal of the old play equipment.

Actions: Louisa to forward to all.

Funding Applications

Louisa reported the group had been awarded £100 from the Jempsons Community Project although this had yet to be received. The total raised so far is around £11,500.

Actions: Louisa to chase Jempsons. Catherine to explore further funding with the Brede Scouts and Julie to contact Brede Rainbows. Louisa to update the funding list.

Mods and Rockers night

This will take place on Saturday 10th December. The group discussed the event and agreed a £10 ticket price, to include a cocktail. The group thanked Dena for looking into hot food but the majority agreed not to serve this (on the basis of issues with collection, providing areas to eat, keeping food hot in transit, time taken to serve food, rubbish and clearing up afterwards).

Actions: Julie to confirm village hall booking. Louisa to draw up an actions list (attached).

First phase plans

Bruni updated the group on her discussions with the Parish Council (PC). Following an inspection, they confirmed they are happy with the newly turfed area. They are now keen to see some progress with installation of new equipment and have requested another public consultation. The group discussed this and the majority agreed that a further public consultation was unnecessary. Consultations have already taken place by way of the original questionnaire and the public event in the summer. The Committee are happy that they are following the wishes of the community. Bruni also confirmed that the PC will allow more land (the triangle of land behind the old oak tree and the existing scrub land to the back of the old cricket pavilion - as far as the fence) to be allocated to the recreation ground area. Bruni to seek written assurance from the PC.

The group also discussed quotes received for first phase equipment (adult/baby swings/nest swing/hip hop see saw) which can be purchased with the funding already raised. The group agreed that Bruni would contact Plane and Simple and Proludic and push ahead with installation of the first phase.

Actions: Bruni to report back to the PC.

Quiz night

The group agreed to hold another quiz night next year.

Action: Julie to contact Carole Kynvin regarding possible hall bookings in February/March.

AOB

Sam officially stood down as Treasurer. Rachel was unanimously voted in to replace Sam.

The next meetings will take place on 23rd November and 7th December.

Bruni reported that she was feeling overwhelmed with the list of tasks she had taken on and asked the group if these could be allocated more evenly. The group agreed to allocate the tasks accordingly, with Bruni leading on liaison with play providers and play equipment plans, Louisa leading on funding streams and applications and Dena and Rachel leading events. The rest of the Committee would help where necessary.

Vegas night actions list

Item	Who	Details
Marketing	Bruni	Wealden, Observer, Facebook etc.
Raffle Prizes	Dena, Rachel, All	Need to start urgently so top prize can be printed on raffle tickets
Printing raffle tickets	Rachel	
Ticket sales	All	Before and during event
Alcohol licence application	Louisa	Check Dena/Alina
Lottery licence application	Rachel	
Decorations and decorating	Dena to lead, directing committee as necessary	All to help set up and take down
Room booking	Julie	To confirm with Carol Kynvin
Alley games	Dena/Rachel	
Alcohol and glasses	Bruni/Dena	Bruni to arrange glass hire, Dena to arrange alcohol purchase/collection etc
Snacks	Catherine	
Tidying up	All	
Sundries	Louisa to buy	Need to buy bin bags, washing up liquid/cloths etc.